# **ESTATEMENT** REGISTRATION TIPS

## **HOW TO ENROLL:**

- 1. Log in to Online Banking.
- 2. Choose Additional Services tab.
- 3. Select **eStatements** from the drop-down menu.



4. Select the **Settings** tab to see registration status.



5. Select the **Start eStatements.** You are now signed up for eStatements!



## **Enrollment Preference**

You are currently **receiving print statements.**Start eStatements

Federally Insured by NCUA. Receive a paper statement in the mail for \$2.00 per month or enroll in free eStatements (electronic statements). Members under the age of 18, Senior Member Accounts, and department SSI excluded. Ask for details.

#### **HOW TO ACCESS STATEMENTS:**

Once you've signed up for eStatements, you will be able to view available statements anytime!

- 1. Log in to **Online Banking.**
- 2. Choose Additional Services tab.
- 3. Select **eStatements** from the drop-down menu.
- 4. Choose Account Statement.
- 5. Select the month and year you wish to view from the list.

Additional Services - Send		Send	eStatements			
	E-Statements		Account Statements VISA Statements Settings			
	Change Card PIN					
er#:	🛃 Check Withdrawal					
	Check Reorder		Document	Date	Status	
	-N Stop Payment	e. (	Account Statement	05/31/2022	Viewed on 06/03/2022	
		3.	June 2022 Insert		Not Viewed	
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	Ħ Wire Transfer		May 2022 Insert		Viewed on 05/31/2022	
	C Travel Notification	י ו	Account Statement	03/31/2022	Viewed on 04/28/2022	
spa	ace)	•	Account Statement	02/28/2022	Viewed on 04/28/2022	



# **HOW TO UNENROLL:**

- 1. Log in to **Online Banking.**
- 2. Choose Additional Services tab.
- 3. Select **eStatements** from the drop-down menu.
- 4. Select Settings.
- 5. Select Start Paper Statements.

You will now start receiving paper statements in the mail.

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#### eSTATEMENT ENROLLMENT 2