



# EMAIL RED FLAGS

## FROM

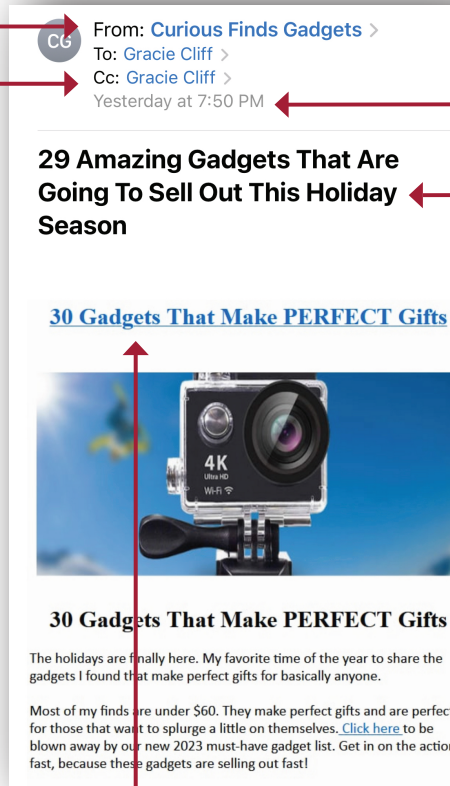
- I don't recognize the sender's email address as someone I ordinarily communicate with.
- This email was sent from someone I know but is very unusual or out of character.
- The sender's email address is from a suspicious domain (micorsoft-support.com).
- I don't know the sender personally, and they were not vouched for by someone I trust.
- I don't have a relationship or any past communications with the sender.
- This is an unexpected or unusual email with an embedded hyperlink or an attachment from someone I haven't communicated with recently.

## TO

- I was cc'd on an email sent to one or more people, but I don't personally know the other people it was sent to.
- I received an email that was also sent to an unusual mix of people. For instance, it might be sent to a random group of people at my organization whose last names start with the same letter or a whole list of unrelated addresses.

## HYPERLINKS

- I hover my mouse over a hyperlink that's displayed in the email message, but the link-to address is for a different website.
- I received an email that only has long hyperlinks with no further information, and the rest of the email is completely blank.
- I received an email with a hyperlink that is a misspelling of a known website. For instance, www.bankofarnerica.com - the "m" is really two characters - "r" and "n."



## DATE

- I received an email that I normally would get during regular business hours, but it was sent at an unusual time, like 3 AM.

## SUBJECT

- I got an email with a subject line that is irrelevant or does not match the message content.
- The email message is a reply to something I never sent or requested.

## ATTACHMENTS

- The sender included an email attachment I was not expecting or made no sense in relation to the email message.
- I see an attachment with a possibly dangerous file type. The only file type that is always safe to click on is a .txt file.

## CONTENT

- The sender asks me to click on a link or open an attachment immediately to avoid a negative consequence or gain something valuable.
- The email is out of the ordinary. It has poor grammar or spelling errors.
- The sender is asking me to click a link or open an attachment that seems odd or illogical.
- I have an uncomfortable gut feeling about the sender's request to open an attachment or click a link.



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