

# SEND MONEY TIPS

Send Money lets you transfer money to anyone with a debit card, even if their account is at another financial institution! You can access Send Money through Online Banking or the KTVACCU® Mobile App. For tips about Send Money and other cash apps, check out our cash app safety tips at [tvacreditunion.com/sendmoney](http://tvacreditunion.com/sendmoney).

## GETTING STARTED:

1. Log into the Mobile App.
2. Choose **Send Money** in the menu.
3. If Quick Access is enabled on the app, the password will need to be entered manually as a security feature.

Person To Person Payment

Fill out the form below to send money to someone.

Select Contact

-- Select --

Add New Contact

Add Contact

## HOW TO ADD CONTACTS:

1. Choose **Add New Contact**.
2. Enter the recipient's name and phone number or e-mail address.
3. Choose **Submit**.

Name

0

Phone Number

Submit Cancel

## HOW TO SEND PAYMENTS:

1. Choose a **contact** from the drop-down menu.
2. Select which card you want the funds to come from.
3. Enter the **amount** you would like to send.
4. Select **Submit**.
5. A confirmation box will appear confirming the payment.
6. Select **Ok**.

Person To Person Payment

Fill out the form below to send money to someone.

Select Contact

Ktvatest

Add New Contact

Funding Account

Card ending in

Amount

\$ .01

Memo

Test

Reset

Submit

Payment Successful

Your payment has been sent successfully.

OK

## HOW TO CANCEL PAYMENTS:

1. Select the transaction you want to cancel. **The transaction must say In Process for you to cancel it. If it doesn't say this, contact the recipient for help.**
2. When the transaction details pop up, select **Cancel Transaction**.
3. A box will appear asking if you are ready to cancel the transaction. Select **Cancel Transaction**.

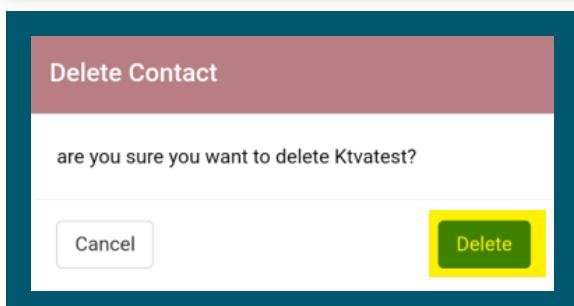
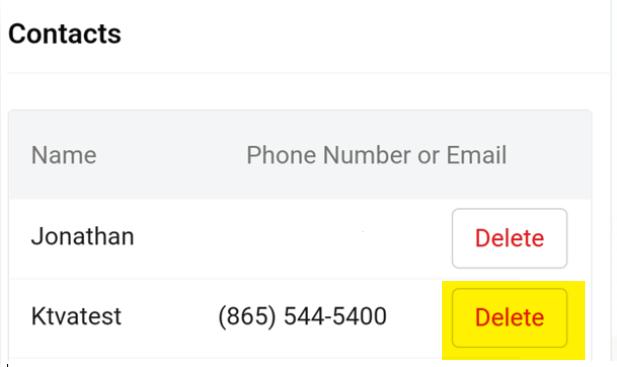
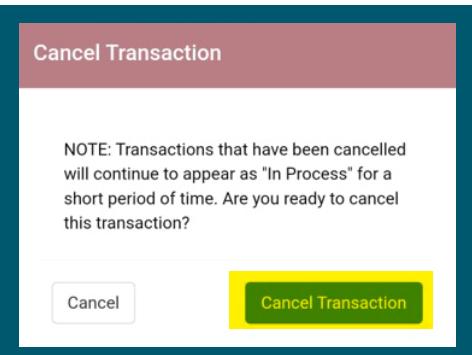
Send Money

Add New Contact

Transaction Details

Source	Card ending in:
Destination	Ktvatest
Amount	\$0.01
Date	8/2/2022
Memo	Person to Person Payment
Confirmation Number	81649123

**Cancel Transaction**



## HOW TO DELETE CONTACTS

1. Scroll down to where your contacts are listed.
2. Find the contact you want to delete and select **Delete** next to the name.
3. A confirmation box will appear to confirm you want to delete this contact. Choose **Delete**.

**YOU ARE NOW READY TO START SENDING MONEY TO ANYONE WITH A DEBIT CARD!**